

MINUTES
Central and Western Chester County Industrial Development Authority
March 18th, 2026

Today's meeting was held by conference call— Board Members participating were **Michael DeHaven, Joe Rubino, Tom Fillippo Jr., and Chuck Swope**. Solicitor, **Helen Esbenschade**, also participated. Staff participating were **Jim Hammond, Gary Smith, Lori Pickford, Leslie Rylke** and **Michelle Hadley**. No members of the general public attended the meeting.

Minutes of February 18th Meeting: Joe Rubino made the motion to approve the Minutes as presented; the motion was seconded by Tom Fillippo Jr. and carried unanimously.

Treasurers Report for February 2026: Jim Hammond provided a detailed review of the Treasurer's Report as presented in the board packet. A motion to approve the Treasurer's Report as presented was made by Tom Fillippo Jr. and was seconded by Joe Rubino. The motion to approve carried unanimously.

Action Item:

Board Member Renewal: Board terms of Joe Rubino and Joe DellaVecchia have expired. Joe Rubino expressed interest in renewal for another five-year term, and is currently serving in the position of Vice Chairman of the CWCCIDA. A motion to recommend his term renewal to West Sadsbury Township was made by Tom Fillippo Jr. and seconded by Mike DeHaven. The motion carried unanimously.

Joe DellaVecchia is not able to continue to serve and therefore does not wish renewal of his term. He recommended Justin Gildea, Vice President of S&T Bank, as a potential replacement. A motion was made by Mike DeHaven to table further discussion on this matter until the April 15 Board meeting. The motion was approved.

It was noted that there is also a vacancy occurring at the death of Jim Landis which term has one remaining year.

I2n Update (None given)

CWCCIDA Website Creation Update: Leslie Rylke reported that the estimated cost to recreate a website for the CWCCIDA, modeled after the CCIDA website, would range between \$1,000 and \$1,500. It was agreed that Leslie Rylke, Mike Grigalonis, Gary Smith, and Lori Pickford will meet internally to discuss development of a new logo, with the intent to present three to five design options to the Board. The group will also begin gathering content for the new website. A target completion date of June 30 was established for the website to be fully operational.

Comments of Authority Board Members: (None given)

Motion to Adjourn: A motion to adjourn was made by Tom Fillippo Jr. and seconded by Joe Rubino. With no further business, the meeting adjourned.

Respectfully Submitted,
Lori Pickford